

**Whately Elementary School
Improvement Plan
Spring 2010
Three Year Plan**

School Council Members: Mr. Peter Crisafulli, Principal and Co-Chair; Lisa Korpiewski, Parent Representative and Secretary; Carol Hutkoski, Faculty Representative; Jennifer Kellogg, Parent Representative; Juli Mason, Faculty Representative; Barbara Banak, Community Representative.

UPDATED: October, 2011

Objective 1: Technology What is your schools objective? We will maintain technology that meets or exceeds federal standards for public schools with a goal of meeting the needs of all learners. How does this meet District Goals and Objectives? Goal 1 - 1.1, 1.3, 1.9 Goal 2 - 2.1, 2.7, 2.11 Goal 3 - 3.5, 3.6, 3.7	Resources Needed (costs, materials, staff, time, etc.)	Timeline		Person Responsible/ Persons Involved	Evidence of Success
		Start Date	End Date		
Tasks/Action Steps:					
Always meet federal standards with regard to minimum requirements such as the number of computers per student and "classification" of computers.	A technology budget that supports this goal. The support of the district-wide tech team.	Immediate & ongoing.	June 2013	Principal and District-Wide Technology Team.	Successful audit by district-wide tech team.
Smart Boards in every classroom.	A budget to support purchase of equipment and training.	Immediate & ongoing.	Smart Boards will be in each classroom by September 2010.	Principal and Building Technology Team.	Teachers using Smart Boards Pre-K thru 6 th Grade.

Student/staff technology and software applications and training to support implementation of curriculum.	A budget to support purchase of equipment, software and training.	Immediate & ongoing.	June 2013	Principal and Building Technology Team.	Regular use of current educational software and programs by teachers and students.
Wireless internet access throughout the school.	A budget to support purchase of equipment and software.	Immediate.	Target date is September 2010.	Principal and District-Wide Technology Team.	Functioning wireless access throughout the building.
Assistive technology to support student learning.	Budget to support purchase of hardware and software and training.	Ongoing and dependent on student needs.	Immediate and ongoing.	Principal and District-Wide and building-based technology teams.	The ability to support individual student learning with the appropriate technology tools.

Update: Our computers currently (October 2011) meet the Federal Standards audited by our District-Wide Technology Team. However, we recently had School Committee approve a complete overhaul of our Media Center Computer Lab in order to have the most updated hardware and platforms for future software use. This overhaul includes the Building-Wide Wireless Project.

SmartBoards are installed and being used at all grade levels. New and innovative software for instruction has been introduced and is in use. Other software applications are being explored as well. Assistive technology to support student learning is also an ongoing process as we identify and purchase useful tools.

<p>Objective 2: Communication with Community What is your schools objective? We will strive to have avenues of communication with various constituencies in our community with regard to important school events, school news and information and collaborations between the school and community.</p> <p>How does this meet District Goals and Objectives? Goal 1 - 1.1, 1.6, 1.10, 1.11 Goal 3 - 3.4, 3.7 Goal 4 - 4.1, 4.2, 4.3, 4.4, 4.5</p>	<p>Resources Needed (costs, materials, staff, time, etc.)</p>	<p>Timeline</p>		<p>Person Responsible/ Persons Involved</p>	<p>Evidence of Success</p>
<p>Tasks/Action Steps:</p>		<p>Start Date</p>	<p>End Date</p>		
<p>Continue to utilize current resources such as school website, newsletter, PTO, school committee meetings via public access channel, Frontier Tube, Alert Now, new sign for front of school that allows promotion of events.</p>	<p>Current office staff, webmaster, our active PTO, collaboration with local access TV, etc.</p>	<p>Immediate and ongoing.</p>	<p>June 2013</p>	<p>Principal and Staff.</p>	<p>Positive feedback from the community.</p>
<p>Establish new community collaborations (such as a community garden, Grandparents Visiting Day, events with the senior center and historical society, distribute newsletters and invite community organizations to school events, more students outreach into the community) and maintain current collaborations (Veteran’s Day Assembly, Participation in Memorial Day events, Local Artists and Performers, food drives, etc.)</p>	<p>Outreach to community organizations by the Principal and other school staff.</p>	<p>Immediate and ongoing.</p>	<p>June 2013</p>	<p>Principal, staff and students.</p>	<p>New and ongoing collaborations with various community organizations.</p>

Update: The School continues to collaborate with other Town Departments and Organizations such as the Town Library, Cable Channel, Grange, Senior Organizations and Veteran's Organizations in order to share information and to be aware of each other's activities and events. New initiatives and collaborations include the Senior Citizen and Grandparents Lunches we have hosted as well as a new relationship with the Whately Grange where we have visited their group to share information about our school and they have joined us for the School Garden Initiative and they have also done Spring weeding and cleaning in our gardens. This past year we also conducted both a Veteran's Day assembly and a Memorial Day Assembly in conjunction with local Veteran's organizations. We also have had a variety of local Artists and Performers who bring their art as well as their positive climate messages to our school.

Objective 3: School Lunch Program What is your schools objective? We will strive for a healthy, nutritious, and attractive Hot Lunch program that families want to access on a regular basis while meeting State standards at all times. How does this meet District Goals and Objectives? Goal 3 - 3.4, 3.7 Goal 4 - 4.1, 4.3, 4.4, 4.5,	Resources Needed (cost, materials, staff, time, etc.)	Timeline		Person Responsible/ Persons Involved	Evidence of Success
		Start Date	End Date		
Tasks/Action Steps:					
Increase customers for Hot Lunch Program by offering healthier more nutritious offerings and establish collaborations with local farmers to have access to local produce.	Kitchen manager will seek out healthier and cost-effective menu items and establish relationships with local growers.	Immediate and ongoing.	June 2013	Principal and Kitchen Manager.	Increase in Hot Lunch customer base and a profit-making Hot Lunch Program.
Increasing hours for kitchen staff	Budget.	Target date is September 2010.	June 2013	Principal	Appropriate number of hours added to Kitchen Manager's schedule.
Increase applications for Free and Reduced Lunch Program	Kitchen Manager to promote benefits of applying to the program.	Immediate and ongoing.	June 2013	Principal and Kitchen Manager	An increase in the number of applications received.

Update: Our School Lunch Manager has begun a purchasing relationship with Enterprise Farms for purchasing locally-grown organic produce. We have been awarded a Salad Bar and have been offering a Salad Bar option at every lunch. We added 5 hours per week to the hours of the Kitchen Manager in order to support our new initiatives and to better maintain the State paperwork required . We also added several days per year when community members can join us at lunch. Our School Garden Curriculum efforts are also closely tied with our Hot Lunch Program.

<p>Objective 4: Foreign Language Program What is your schools objective? We will promote the importance and benefits of learning a foreign language (such as global and cultural competence, the brain-based benefits of learning a new language, etc.)</p> <p>How does this meet District Goals and Objectives? Goal 1 - 1.1, 1.3, 1.6, Goal 2 - 2.5, 2.9, 2.12</p>	Resources Needed (cost, materials, staff, time, etc.)	Timeline		Person Responsible/ Persons Involved	Evidence of Success
Tasks/Action Steps:		Start Date	End Date		
Continue and expand foreign language program	Budget	Immediate and ongoing.	June 2013	Principal	More students having access to Spanish/other language lessons.
Teacher dedicated primarily to teaching Spanish.	Budget and staff.	Immediate and ongoing.	June 2013	Principal	A dedicated foreign language teacher shared by the district.

Update: There has been no change in this area but it is important to commend Ms. Shafran for the Spanish Instruction and cultural assemblies she has helped bring to our school community.

<p>Objective 5: Kindergarten Art Program What is your schools objective? We will provide Art to Kindergarten as a regular part of the curriculum and a regular part of the school budget.</p> <p>How does this meet District Goals and Objectives? Goal 1 - 1.1, 1.3, 1.6, Goal 2 - 2.5, 2.9, 2.11 Goal 3 - 3.2</p>	<p>Resources Needed (cost, materials, staff, time, etc.)</p>	<p>Timeline</p>		<p>Person Responsible/ Persons Involved</p>	<p>Evidence of Success</p>
<p>Tasks/Action Steps:</p>		<p>Start Date</p>	<p>End Date</p>		
<p>Establish funding for Kindergarten Art in the school budget on a permanent basis</p>	<p>Budget and Art teacher.</p>	<p>Immediate with target date of September 2011.</p>	<p>June 2013</p>	<p>Principal</p>	<p>When Kindergarten Art is regularly funded in the budget.</p>

Update: Our School Committee has included Kindergarten Art in the regular budget for the 2011-2012 School year.

<p>Objective 6: School Climate What is your schools objective We will foster an emotionally and physically safe school environment that in turn allows for a joyful learning environment and positive social and emotional growth for our students.</p> <p>How does this meet District Goals and Objectives? Goal 1 – 1.1, 1.3, 1.11 Goal 2 – 2.3, 2.5, 2.9, 2.11 Goal 3 – 3.4, 3.7 Goal 4 – 4.1, 4.2, 4.3, 4.4, 4.5,</p>	<p>Resources Needed (cost, materials, staff, time, etc.)</p>	<p>Timeline</p>		<p>Person Responsible/ Persons Involved</p>	<p>Evidence of Success</p>
		<p>Start Date</p>	<p>End Date</p>		
<p>Tasks/Action Steps:</p>					
<p>Anti-bullying efforts that begin with common curriculum for students (Second Step for K through 3rd grade, Steps to Respect for 4th through 6th grade).</p>	<p>The right curriculum and teachers to implement it.</p>	<p>Already in place and ongoing.</p>	<p>June 2013</p>	<p>Principal and teaching staff.</p>	<p>Minimal incidents of bullying and other anti-social behavior.</p>
<p>Maintaining a respectful climate through community-building in the school, starting with vertical teams for cross grade level activities and giving positive character education to our students.</p>	<p>Appropriate positive character education programming and budget.</p>	<p>Already in place and ongoing.</p>	<p>June 2013</p>	<p>Principal and staff.</p>	<p>School community feedback (data) that indicates a positive assessment of our community.</p>
<p>Keeping the wider community informed through parent forums and otherwise sharing our efforts around positive school climate.</p>	<p>Opportunities to invite the wider community to informational forums and regular school-to-parent communication (newsletters, etc.)</p>	<p>Immediate and ongoing.</p>	<p>June 2013</p>	<p>Principal and staff.</p>	<p>School community feedback (data) that indicates good communication.</p>

Student accountability for their actions.	Appropriate and natural discipline opportunities for students that foster learning and positive behavior change.	Immediate and ongoing.	June 2013	Principal and staff.	Data that supports a decrease in inappropriate student behaviors.
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Update: Anti-Bullying efforts continued this year through a combination of assemblies, parent forums, and our anti-violence, pro-social curricula. Incidents of “bullying” were minimal this year with no “formal” bullying investigation or incident noted.

Objective 7: Wellness What is your schools objective We will strive to help maintain the physical and emotional wellness of all of our students and staff by providing education and opportunities to improve health. How does this meet District Goals and Objectives? Goal 1 – 1.1, 1.6, 1.11 Goal 3 – 3.7 Goal 4 – 4.1, 4.2, 4.3, 4.4,	Resources Needed (cost, materials, staff, time, etc.)	Timeline		Person Responsible/ Persons Involved	Evidence of Success
		Start Date	End Date		
Tasks/Action Steps:					
Review and enforce current district Wellness Policy.	Building-based Wellness Committee	September 2010	June 2013	Principal and Staff.	Data that supports that our staff and students are incorporating healthy activities and habits into their lives.
Community wellness activities.	Wellness Week (fire safety, summer/winter activity safety, sun safety, bike safety, etc.) and staff wellness opportunities (after school bike rides or walks, yoga classes, community reads, etc.)	Immediate and ongoing.	June 2013	Principal and Staff.	Community participation in these events and data that indicates support for these events.
Inform parents/community of policy.	Post wellness policy on school website, inform community of wellness events, etc.	Immediate and ongoing.	June 2013	Principal and Staff.	Data that indicates that parents and community are aware of school efforts towards wellness.

Update: Changes in the Hot Lunch Program combined with greater emphasis on monitoring food brought into the building relative to Allergy Management has kept this concern in the forefront this year. Our students continue to be provided with regular PE, outdoor recess activities, and field trips that promote wellness. Ongoing efforts at full implementation of the Wellness policy will continue.